



## Experience

- 2020–Present
  - Freelance Graphic Designer (Remote)**  
Client: Working Man’s Press | Santa Fe, New Mexico  
Project: Book Design with Collateral (Released – March 2021)
    - Designed interior book layout in print and eBook formats, back cover and spine
    - Re-rendered front cover
    - Designed promotional bookmarks and business cards
    - Software: InDesign, Illustrator, Photoshop
- 2015–Present
  - Freelance Graphic Designer (Remote)**  
Client: Church of the One God | Santa Fe, New Mexico  
Projects: Books and Website Design | www.churchoftheonegod.org
    - Designed covers for a 4-book series
    - Designed interior layouts for first 2 books in multiple print and eBook formats
    - Ongoing work on remaining books
    - Designed responsive website using Muse
    - Software: InDesign, Illustrator, Photoshop, Muse
- 2011–Present
  - College Assistant | ePortfolio Lab Tutor**  
New York City College of Technology (CUNY) | Brooklyn, New York
    - Teach and assist students in the use of WordPress for their ePortfolio site
    - Help students with other programs as needed
    - Manage student traffic flow through the primary computer lab — 150–200 per day
    - Software: WordPress, Adobe CC, MS Office
- 2016–2017
  - Freelance Graphic Designer**  
Client: Jessica Hawthorne | Levittown, Pennsylvania  
Project: Wedding Ensemble Design
    - Worked closely with the bride to design all aspects of the wedding ensemble collateral including invitations and signage
    - Software: InDesign, Illustrator, Photoshop
- Summer 2015
  - Graphic Design Intern**  
Bridge Agency | Brooklyn, New York  
(through Brooklyn Tech Triangle Internship Program — BTTIP)
    - Created layouts in InDesign, such as client’s sales results from weekend promotions
    - Edited and silhouetted photos in Camera Raw and Photoshop for additional projects
    - Software: InDesign, Illustrator, Photoshop, After Effects, Final Cut Pro
- Spring/Summer 2014
  - Freelance Graphic Designer**  
Client: Kathy Brophy | Levittown, Pennsylvania  
Project: Baby Shower Favors
    - Designed and created labels for hand sanitizers and created tags for “shower puff lollipop” favors in 2014
    - Designed diagonal tags for mini wine bottle favors for second baby in 2018
    - Software: InDesign, Illustrator, Photoshop

## Summary

Successful freelance print and digital Graphic Designer with experience in website and book design for self-publishing authors. Skilled in logo, layout and editorial design as well as cohesive branding strategies. Extensive work history as an administrative assistant and in-house graphic designer, with general office skills as well as retail sales and management background. Capable of working independently and as a member of a creative team.

## Qualifications

### Fully Vaccinated & Boosted

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|---------------|--------------|-----------|
| Adobe CC      | MS Office    | Equipment |
| • InDesign    | • Word       | • Mac     |
| • Illustrator | • Excel      | • PC      |
| • Photoshop   | • PowerPoint | • DSLR    |
| • Muse        | • Access     |           |
| • Acrobat     | • Outlook    |           |

- Logo Design & Development
- Business Card Design
- Print & Digital Book Design
- Packaging Design
- Wedding Invitation Design
- Brand Identity & Management
- Advanced Typography Knowledge
- Event Photography
- Photo Editing & Silhouetting
- Familiar with HTML & CSS

- Reliable
- Self-starter
- Multi-tasker
- Professional & mature
- Highly responsible & reliable
- Upbeat, friendly & positive
- Strong problem solver
- Works well under pressure
- Efficient
- Accurate
- Resourceful



**Dree Morin**  
Graphic Designer  
Photographer

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Brooklyn, New York

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## Experience (cont'd)

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2002-2011

### Graphic Designer/Administrative Assistant

Buchbinder & Warren Realty Group LLC | New York, New York

#### *Graphic Design*

- Designed layouts for postcards and print advertising promoting the company in industry and local publications
- Produced digital photography for above-mentioned advertising
- Handled all communications and file transfers to multiple printing companies
- Created property information fliers for clients and co-brokers
- Edited and formatted digital photographs for company and multiple co-broking websites' size requirements
- Designed and supplied technical specifications for overhaul of company website

#### *Administration/Business Support*

- Designed and developed database with outside consultant to recover brokers' expenses and reduce income loss to the company
- Created Acrobat fill-in forms thereby streamlining the lease preparation process for brokers
- Created and maintained lease and rider packages for all buildings and individual apartments
- Provided initial orientation and ongoing management of annual interns
- Liaised between property management and brokerage divisions
- Software: Photoshop, Word, Excel, Access

1997-2001

### Graphic Designer/Administrative Assistant

Time Will Tell Unlimited LLC | New York, New York

#### *Graphic Design*

- Designed and created ads, including photography, for individual watches to be displayed in the storefront window, thereby increasing sales
- Photographed and posted company's products and descriptions to its website as well as uploaded and tracked multiple auctions on Sotheby's, eBay and Amazon
- Assisted with the design of customer contact and request database, also maintained data
- Software: Photoshop, Word, Excel, Access

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## Social Media

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 dreemorin

 @dreemerdesigns

 @photodree

 Morin.Dree

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## Volunteer

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### Graphic Designer | Photographer | Driver

Women's Press Collective | Bronx, New York

- Conduct 1-on-1 Design Training Sessions teaching fellow members in the use of InDesign to create their book, newsletter, workbook, etc.
- Designed promotional material
- Designed books for members with physical handicaps who were unable to do it themselves
- Designed t-shirts for a member
- Assisted in the design of the organization's publications
- Photographed events and meetings
- Assisted in the production of the organization's publications on an offset press
- Received training in the operation of the organization's offset press
- Provided transportation to assist in the move of the organization's location from Brooklyn to their new permanent home in the Bronx
- Provided transportation to pick up donations and deliver to Coney Island residents in the community relief efforts after Superstorm Sandy

### Photographer

ChickTech | New York, New York

- Photographed the NYC High School Kickoff; edited and delivered photos
- Photographed women for their LinkedIn headshots

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## Education

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### Bachelor of Technology in Communication Design/Graphic Design

New York City College of Technology  
Brooklyn, New York

### Diploma in Web Development and Business Programming

The Chubb Institute  
New York, New York

### Associate of Arts in Liberal Arts

West Hills Community College  
Lemoore, California